



February 21, 2023

Dear Sacred Heart Family,

We are already planning and preparing for the 2023-2024 school year! Like in the past, this year you will register your child on our Family Portal (in the FACTS System). **All families must register their child(ren) online using the Portal by April 4th for their child's spot to be secured.** The Enrollment Responsible Parent has already received an email about registering your student for next year. Below, are the tuition rates for the 2023-2024 school year. As always tuition is a flat rate for the year divided into payments over the school year. We have broken down the yearly tuition into an eight, nine, or ten-month schedule for our Pre-K-6<sup>th</sup> Grade classes. Tuition payments for the eight-month schedule will be September-April. Tuition payments for the nine-month schedule will be September-May. Tuition payments for the ten-month schedule will be August-May. Please note that our **Enrollment Fees have increased to \$350/\$250 for the upcoming school year.** Fees are included in the registration/enrollment fee, including school supplies, student insurance, yearbook, technology fees, and textbook/curriculum expenses. **Scholarship recipient information is included on page four.** Please make sure you complete all scholarship requirements by **May 1<sup>st</sup>**. The fee structure for the upcoming school year will be as follows:

### **3-Year-Old Preschool Payment Scale**

**All Day Preschool (7:45-3:15/3:15-5:30)-Lunch and Snacks are included.**

**Enrollment Fee \$250**

#### **Catholic Rates**

**Monthly Payment Schedule \$641**

#### **Multiple Child Discount**

(Applied to youngest child)

	<b>Monthly</b>
2nd child	\$480
3rd child	\$359
4th child	\$320

#### **Non-Catholic Rates**

**Monthly Payment Schedule \$784**

#### **Multiple Child Discount**

(Applied to youngest child)

	<b>Monthly</b>
2nd child	\$588
3rd child	\$439
4th child	\$392



### Nine Month Payment Schedule

	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May
<b>PK-6</b>	\$0	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600

### Ten Month Payment Schedule

	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May
<b>PK-6</b>	\$540	\$540	\$540	\$540	\$540	\$540	\$540	\$540	\$540	\$540

### Extended Care

(\*\*Extended care is not a part of discount or scholarships\*\*)

<b>Pre-K-6 (3:15-5:30):</b> Catholic	\$11/day	\$125/mo
Non-Catholic	\$12/day	\$150/mo

### Special Needs Rates\*

Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May
\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800

(Must be approved through the school principal to make sure needs can be met by Sacred Heart Catholic School)

### Enrollment Fees

(Must be paid to guarantee enrollment.)

**Pre- 3:** \$250

**Pre-K-6th:** \$350

**\$700 maximum per family on enrollment fees**

### Lunches

- Lunch Program**

**Students must have a prepaid lunch ticket to eat a school lunch.** This lunch ticket needs to be paid by the first day of school if your child is planning on eating school lunches. Parents will receive notice from the school office when a student is getting low on lunch tickets. Your lunch balance can also be found on the Family Portal. If a student runs out of lunches a new lunch ticket will be charged to the family account.

The prices for prepaid student lunch tickets are:

- Students - \$4.00 per lunch or \$80 for 20 days
- Adults - \$6.00

The lunch program is available for all students. SHCS will offer hot lunches Monday – Friday.

**\*There will be no soft drinks allowed in the lunchroom.**

**\*Fast Food will not be permitted in the lunchroom.**

**\*Exceptions can be made by teachers and principal only.**

## Multiple Child Discounts

### 2<sup>nd</sup> Child

Catholic Discount-\$3215 yearly

	8 month	9 month	10 month
PK-6	\$402	\$358	\$322

Non-Catholic Discount-\$4051 yearly

	8 month	9 month	10 month
PK-6	\$507	\$451	\$406

### 3<sup>rd</sup> Child

Catholic Discount-\$2,393 yearly

	8 month	9 month	10 month
PK-6	\$300	\$266	\$240

Non-Catholic Discount-\$3028

	8 month	9 month	10 month
PK-6	\$379	\$337	\$303

### 4<sup>th</sup> Child

Catholic Discount-\$2,143 yearly

	8 month	9 month	10 month
PK-6	\$268	\$239	\$215

Non-Catholic Discount-\$2,700 yearly

	8 month	9 month	10 month
PK-6	\$338	\$300	\$270

## Scholarships

Scholarships are available for students. **Every person currently receiving financial assistance must complete this process to continue receiving assistance.** Applications for Scholarships **must** be submitted online at <https://online.factsmgt.com/signin/44BTN>. This process will cost \$40. There is a limited amount of money budgeted for scholarships so applying for one does not guarantee approval. Scholarships are granted on a basis of need by the scholarship committee.

The forms must be returned by the date provided in the letter to be considered by the committee. Scholarships must be reapplied for yearly.

There are scholarships available for existing students. There is a limited amount of money budgeted for scholarship, so applying for one does not guarantee approval. These applications must be **completed online by May 1<sup>st</sup> 2023** to be considered. **Families who are on scholarship who do not fill out their applications on FACTS could potentially lose their scholarship.** If you need help with the online process, you can make an appointment with Mrs. Statton and she will assist you.

Scholarships are awarded in the following order:

- Practicing Catholic families from Sacred Heart Parish with children enrolled in our school.
- Practicing Catholic families from Sacred Heart Parish with the oldest child entering Kindergarten.
- Practicing Catholic families transferring into Sacred Heart Parish with children presently enrolled in a Catholic School.
- Practicing Catholic families with school age children enrolled in Religious Education classes.
- Practicing Catholic families from other parishes.
- Other families.

**Families who are awarded scholarships must complete 20 hours of service.**

Scholarships are paid on a 10-month tuition schedule.

**Enrollment fees, aftercare, and lunches are not included in any scholarship.**

**Scholarship awards are strictly confidential. Please do not even discuss this with your children. Breaking this confidentiality could result in loss of the scholarship.**

All fees must be paid by the first day of the 2023-2024 school year.

Please understand anyone with an outstanding balance from the 2022-2023 school year will not be enrolled until the balance is resolved.

#### **STATE LAW REQUIRES:**

**New student enrollment will not be accepted without a Birth Certificate and current shot record.**

**Students entering Kindergarten will not be enrolled or allowed to attend school without a current shot record.** Kindergarten must have 5 DTP, 4 Polio, 3 Hep B, 2 MMR, 2 Hep A, 1 varicella or a doctor's note stating the child has had the chicken pox.

**Students will not be allowed to attend school unless they follow the immunization requirements.**

**Sacred Heart Catholic School will not accept students who have not been immunized.**

When a child is not planning on returning for the next school year, it is very important that the school is informed. We love our students and would like the opportunity for everyone to have closure. Many of these kids have been here since preschool and we have grown very attached to them. On the business end of things, it is critical to the financial stability of our school that enrollment figures are as accurate as possible. It is difficult to budget and purchase items for the next school year when these numbers change. It is because of this reason; the following policy has been put into place.

## **PLEASE NOTE THE POLICY FOR ENROLLMENT FEES:**

- **Enrollment Fees**

New Student, preschool and Pre-Kindergarten enrollment fees must be paid at the time of enrollment. These fees are non-refundable.

**Current** students are considered enrolled but not registered for the next academic school year. All families must update their student's registration in the Family Portal by the last week in March. On April 1, the enrollment fee will be assessed to ALL current students regardless of registration status. If your child is not returning for the next academic school year, the office must receive notification from the parent in writing to adjust the enrollment fee by May 1st. **If notification in writing from the parent is not received by May 1st, the charge will be added to the account and records will not be released until the account is paid in full.** Currently enrolled students who do not register by May 1<sup>st</sup>, will be charged a \$25 registration fee.

Enrollment Fees must be paid in full by the first day of school.

If you have any questions, please do not hesitate to contact me. If you have any trouble accessing the Family Portal, please contact Holly in the school office at 405-262-2284.

God Bless,

Shannon Statton